

## **CUMBERLAND COUNTY SHERIFF'S OFFICE**



## LOSS OR DESTRUCTION OF CONCEALED WEAPON PERMIT

Please be aware of the procedures needed to take when a concealed permit is lost or destroyed. If a permit is lost or destroyed, the person to whom the permit was issued shall notify the office of the Sheriff who issued the permit, or the current county of residence office of the Sheriff. A person may obtain a duplicate permit by submitting to the Sheriff a notarized statement that the permit was lost or destroyed and by paying the required duplicate permit fee of \$15.00.

## **CHANGE OF ADDRESS**

A person who is issued a permit shall notify the Sheriff who issued the permit of any change in the person's permanent address within 30 days after the change of address. The permittee shall then carry the notice of address change that the Sheriff issues through the DCI terminal with them at all times, along with the permit card until such time that a duplicate or renewal permit card is issued reflecting the correct/current address.

## RENEWAL OF PERMITS

The holder of the permit must apply to renew the permit, at least 30 days prior to its expiration date, by filing with the Sheriff of the county in which the person resides a renewal application form and the Release of Physical and Mental Health Records form provided by the Sheriff's Office.

NOTE: IT IS NOT THE OBLIGATION OF THE SHERIFF'S OFFICE TO NOTIFY THE PERMITTEE OF EXPIRATION DATES. THE PERMITTEE MUST BE RESPONSIBLE TO SEE THAT HIS/HER PERMIT IS RENEWED APPROPRIATELY.

If the permittee resides in a county different from the county in which his current permit was issued, he must have first notified his previous county of residence of his change of address, he must then go to the office of the Sheriff of his current county of residence who will process the renewal application.

The applicant must also remit a non-refundable renewal fee of \$75.00. If you have any questions, please contact this office at 910-677-5576.

CCSO Form 408 (Sept07)